STATE MORTGAGE & INVESTMENT BANK
SUPPLY REGISTRATION APPLICATION - 2027

Section A: General Information

01. Name of Company:

02. Office Address: (all letter inquires will be sent to this address)	03. Website (if applicable)

04. Contact details of the company (for communications regarding bids/ Proposals/ Quotations/ Others)

#	Contact Person's Name Designation	Contact Number	E-mail Address
i			
ii			

05. Type of Business (mark one only): Corporate/ Limited: ☐ Partnership: ☐ Proprietorship: ☐ Other (Please Specify) ☐	06. Business Registration Number (Please attached a copy of registration)
07. Year Established:	08. Number of Full-time Employees:
09. VAT/SVAT Registration Number:	10. CIDA registration number (for contractors only)

11. Period of credit Facilities for supplies and service provided to the Bank ……..…. Days (minimum should be 30 days)

Section B: Registration Categories

12.1. As per given categories list, in 14 below mention sub category number/s of sub category/ categories of product or service that could supply. Can select any number of sub categories under a main category.

12.2. Please submit **separate application for each additional main category.**

12.3. Suppliers who wish to register under categories of maintenance & repair and name boards & banners should **indicate whether can provide their services to Branch locations in table 01 below.**

12.4. Registration fee for **each main category is LKR 2,000.00.**

13. Bank Name and Receipt Reference Number (Please attach copy of the receipt)

14	Main Category Name and Number	Sub Categories
i		

15. Certification:
I, the undersigned, warrant that the information provided in this form is correct, and in the event of changes details should be provided as soon as possible.
I agree with the supplier registration conditions stipulated by the Bank and Submit our application for registration.

Name and Designation	
Signature	
Company Seal and Date	

Table 01				
01) Colombo 03 (HQ)	06) Mathugama	11) Kegalle	16) Ampara	21) Badulla
02) Kandy	07) Chilaw	12) Horana	17) Rathnapura	22) Moneragala
03) Gampaha	08) Matara	13) Ambalantota	18) Kaduruwela	23) Anuradhapura
04) Galle	09) Battaramulla	14) Batticaloa	19) Vavuniya	24) Matale
05) Kurunegala	10) Kiribathgoda	15) Jaffna	20) Hatton	25) Panadura

Attach the original copy of deposit slip

Deposit Slip reference number

Conditions

If the spouse(s) or children of employees are applicants/ proprieties/ partners/ directors of the company, such a supplier will not be eligible for the registration

Separate application should be sent for each main category; each application should accompany deposit slip copy of LKR 2,000.00 (non-refundable).

The Bank reserves the right to accept or reject any application without giving any reason. If the applicant is not eligible for registration application processing fee will not be returned.

Suppliers who fail to quote promptly when requested, fail to make deliveries/ provide services as agreed, or who supply substandard goods are liable to be expunged from the registry.

Quotations will usually be invited from the registered suppliers. However, the Bank reserve right to invite quotations/ purchase from other suppliers when required.

Supplier who wishes **to register for the repairing of vehicles** should be have own workshop facilities within Colombo city limits or within 25KM reduce to the Bank Head office at Colombo 03.

Suppliers are strongly advised to limit additional details such as experiences details, product broaches, and leaflets to maximum two (02) pages other than requested documents.

Under the main category that supplier wishes to register, should select specific sub category/ categories of product or service could supply. Supplier can select any number of sub categories under each main category.

All applications should be sent in one sealed envelope stating **"SMIB - Registration of suppliers 2026"** on top left-hand side of envelop, and should mailed/ courier /hand deliver **on or before 07th December 2026 at 03.00 P.M.,** to the address **Chief Manager (HR &L), State Mortgage & Investment Bank, No:269, Galle Road, Colombo 03.**

The registration fee could be deposited Bank accounts stipulated below and proof of deposit should attach to the Application. The name of the supply organization should indicate as reference when depositing. Bank Accounts

- Making the payment directly to any Branch of State Mortgage & Investment Bank
- Bank of Ceylon |1630478 | Kollupitiya (034)

Further details of this supplier registration could be obtained from the Chief Manager (HR & L) during working hours on weekdays via **011-7722879 / 784/ 876/781**